



New Zealand

# Application for New Zealand Kimberley Process Certificate



### NOTICE

Subject to the provisions of the *United Nations Sanctions (Kimberley Process) Regulations 2004*, exports of rough diamonds are prohibited unless the goods being exported are in a tamper resistant container to a country which is a participant in the Kimberley Process and a Kimberley Process certificate granted by the Minister of Foreign Affairs or an authorised person, accompanies the shipment. The information provided below will be made available to the Ministry of Foreign Affairs and Trade and may be given to other Departments and law enforcement agencies.

Exporter/Owner Details		
1	Name	
2	Business Name	
3	Main Business Activity	
4	Street Address	
		City: <span style="float: right;">Postcode:</span>
5	Postal Address	
		City: <span style="float: right;">Postcode:</span>
6	Contact Phone	
7	Facsimile	
8	Email	
Importer/Consignee's Details		
9	Name	
10	Business Name	
11	Main Business Activity	
12	Consignee's Street Address	
13	Country of Destination	
14	Contact Phone	
15	Intended Use for Goods	
16	Relevant Importing Authority	

Shipment Details					
17	Country of Origin				
18	Customs Import Entry #				
19	KPC Number (s): Have you attached the KPC that accompanied the original shipment?      YES / NO				
20	Total Metric Carat Weight				
21	NZ Harmonized System Classification Code				
22	Total Free on Board Value (NZD)				
23	Total Free on Board Value (USD)				
24	Number of Parcels in Shipment				
25	Intended Date for Export				
26	Mode of Export (tick)	Air Cargo	Passenger	Post	Sea
27	Port of Loading				
28	Port of Discharge				
29	Do you intend to export rough diamonds on a regular basis?				
30	Intended Frequency of Exports				
Signature:		Date:                    /                    /			



New Zealand

## Permission to Export Rough Diamonds

Application for Exporters



Exports of rough diamonds from New Zealand are subject to the provisions of the United Nations Sanctions (Kimberley Process) Regulations 2004, pursuant to the United Nations Act 1946.

The need to control these exports reflects New Zealand's commitment, as a participant in the Kimberley Process, to establish an international scheme of certification for rough diamonds, thereby helping to break the link between armed conflict and the trade in rough diamonds.

Accordingly, all shipments of rough diamonds exported from New Zealand must be accompanied by a Kimberley Process certificate issued by the Ministry of Foreign Affairs and Trade. Rough diamonds subject to the Kimberley Process are diamonds that are unworked or simply sawn, cleaved or bruted and fall under the New Zealand Harmonized System Classification codes of 7102.10.00, 7102.21.00 and 7102.31.00.

An exporter of rough diamonds from New Zealand is required to apply for a Kimberley Process certificate by completing the attached application form and must:

- Provide information as requested to the Ministry of Foreign Affairs and Trade
- Provide proof of origin of the rough diamonds being exported including:
  - ◆ The date of import into New Zealand, total metric carat weight of the shipment, the Kimberley Process certificate that accompanied the shipment and the Customs Import Entry Number; or
  - ◆ Such documentary evidence as will allow the origin of the diamonds to be established.

Subject to approval, MFAT will issue a Kimberley Process certificate. If the application is unsuccessful, MFAT will send written notice to the applicant giving details of the deficiency. If an applicant receives this notice and fails to remedy the deficiency within such time as MFAT considers reasonable, MFAT may reject the application. At any time, MFAT may review the right to hold a Kimberley Process certificate and direct that it be revoked, should this action be considered necessary.

Please send completed application forms to MFAT at the following address:

Director  
Middle East and Africa Division  
Ministry of Foreign Affairs and Trade  
Private Bag 18 901  
WELLINGTON  
Fax: (04) 439 8521

For any queries concerning export procedures, please phone the Africa Desk Officer, Middle East and Asia Division, Ministry of Foreign Affairs and Trade (04) 439 8094

## NOTES FOR COMPLETING APPLICATION

The following notes provide an explanation of the details that should be included in each field of the Application Form.

### Exporter/Owner Details

1. **Name**  
Name of the common law owner of the goods or name of employee of the owner business.
2. **Business Name**  
Leave blank if common law owner or enter name of business the employee entered above represents.
3. **Main Business Activity**  
Main activity of the exporting business.
4. **Street Address**
5. **Postal Address**
6. **Contact Phone**
7. **Facsimile**
8. **Email**

### Importer/Consignee's Details

9. **Name**  
The name of the person taking physical possession of the goods. This should be the principal, not the bank, freight forwarder, etc.
10. **Business Name**  
Name of organisation taking physical possession of the goods.
11. **Main Business Activity**  
Main activity of the importing business.
12. **Consignee's Address**  
The street address in which the person/organisation taking final physical possession of the goods is located.
13. **Country of Destination**  
Show the name of the country that is to be the final destination.
14. **Contact Phone**
15. **Intended Use for Goods**  
Consignee's intended use of imported rough diamonds. Include advice on whether there will be any re-exports.
16. **Relevant Importing Authority**  
Enter the name of the Importing Authority for the country of destination.

### Shipment Details

17. **Country of Origin**  
Enter name of country(ies) where a shipment of rough diamonds has been mined or extracted.
18. **Customs Import Entry Number**  
Enter the New Zealand Customs Import Entry Number that would have been issued for the original shipment of rough diamonds.

19. **Kimberley Process Certificate (KPC)**  
Enter the number of any prior KPC(s) and the total metric carat weight that accompanied the original shipment(s). Please send the original KPC(s) which authorised the importation of the goods into New Zealand with your application (this will be annotated and then returned to the exporter once the application has been processed). If this information is unavailable, attach documentary evidence which will allow the origin of the diamonds to be established.

20. **Total Metric Carat Weight**  
Quantity of goods by metric carat weight

21. **New Zealand Harmonized System Classification codes**  
The New Zealand Harmonized System Classification codes is an internationally recognised coding system used to classify goods being traded. The New Zealand Harmonized System Classification codes to which this application applies are 7102.10; 7102.21; and 7102.31.

Please see below for a list of the subheadings, including descriptions. Advice on New Zealand Harmonized System Classification codes and the goods to which they refer can be obtained from the Ministry of Foreign Affairs and Trade on (04) 439 8000.

22. **Total Free on Board Value (NZD)**  
The free on board (FOB) value of the goods including all costs incidental to the sale and delivery of the goods onto the exporting vessel/aircraft. No discount given is to be deducted from the true value of the goods. This value must be quoted in New Zealand dollars to the nearest dollar. It should be noted that FOB does not include overseas freight and insurance.

23. **Total Free on Board Value (USD)**  
The FOB value of goods quoted in USD to the nearest dollar.

24. **Number of Parcels in Shipment**  
Please show the total number of parcels in which the goods are packed.

25. **Intended Date for Export**

26. **Mode of Export**

27. **Port of Loading**  
The port in New Zealand where the goods are loaded on board a vessel or aircraft to depart New Zealand.

28. **Port of Discharge**  
Show the name of the port of discharge.

#### **Description of natural diamonds for the purposes of the Kimberley Process Certification Scheme**

**HS 7102.10** - Unsorted.

**HS 7102.21** - Industrial: Unworked or simply sawn, cleaved or bruted, including bort and black diamonds for borers (the reference to sawn, cleaved or bruted has led to the interpretation that gem and near-gem-quality diamonds would be included).

**HS 7102.31** - Non-industrial: Unworked or simply sawn, cleaved or bruted.