

## Post-Graduate Trade and Investment Research Scholarship Application Form

Please read the Guidelines for Applicants before completing this form.

Applications are due by **5pm, Friday 10 February 2012.**

<b>1. Personal Details</b>	
Name:	
Email:	
Daytime phone number(s):	
Address (where any correspondence should be sent):	

<b>2. Your Research Plans</b>	
At which University will you study?	
In which department?	
For which programme i.e. Honours, Masters, other?	
What will the title of your Thesis/Research Report be? <small>(If you do not have a title yet, please give a working title or outline your study topic).</small>	
What is your estimated timeline/timeframe?	

Please attach a preliminary research plan, which includes:

- The question(s) or trade and investment issue(s) being investigated, including relevant background and literature
- An outline of proposed methodology (including any proposed travel)
- A proposed policy/industry targeted output (e.g. a short report)
- Evidence of research support. This could include a plan for industry engagement endorsed by your academic department, a letter of support from a relevant industry organisation, or demonstrated links with people in the industry.

We appreciate that your research plan may be modified once you begin your course, and you may need to refine your topic and methodology. If you are not in a position to supply a detailed research plan, a conceptual piece with supporting literature and possible methodology will be adequate. This plan should **not exceed four pages.**

<b>3. Academic History</b>		
Please outline any degrees, diplomas and certificates you have or are currently completing. Against each qualification, please record the name of the institution you studied at and the years you attended. Insert additional rows, if required.		
Qualification:	Year(s):	Institution:

Please post or email a **copy** of your academic record/transcript with your application. This can be obtained from the institution(s) you studied at.

<b>4. Other Scholarships and Prizes</b>
Please outline any academic scholarships or prizes you may have been awarded recently. If applicable, please clarify any conditions of other support which may affect your MFAT scholarship, if your application is successful. Insert additional rows, if required.

<b>5. Work Experience</b>		
Please list any relevant work experience that you feel would contribute positively to your research. Insert additional rows, if required. Alternatively you can attach a Curriculum Vitae.		
Position:	Dates:	Duties/Responsibilities:

### **6. Referees Details**

Please supply details of two referees (your prospective research supervisor can be one) that you have asked to vouch that you are capable of undertaking high quality research and working effectively with others.

References should be able to reflect on your academic and/or trade and investment related experience and skills. At least one referee must endorse that you will be acceptable for entry into the post-graduate programme and at least one should testify to your academic ability to carry out the proposed research (this could be the same referee).

<b>First Referee</b>	
Name:	
Position:	
Email:	
Daytime phone number(s):	
<input type="checkbox"/> This person will be my research supervisor	

<b>Second Referee</b>	
Name:	
Position:	
Email:	
Daytime phone number(s):	
<input type="checkbox"/> This person will be my research supervisor	

### Declaration

I have read and understood the Ministry of Foreign Affairs and Trade Post-Graduate Trade and Investment Scholarship Regulations and Guidelines and I agree to abide by them

Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

### 7. Check List for Applicants

- Completed and signed Application Form
- Research Plan
- Evidence of industry support (optional)
- Curriculum Vitae (optional)
- Copy of academic record
- Academic contact person (if you are not already enrolled at a University)
- Signed privacy statement (see below)

Emailed applications can include copies of scanned academic records. Please post, email or fax your application to:

Ms Vicki Plater  
Head of Research, Economic Division  
Ministry of Foreign Affairs and Trade  
Private Bag 18-901  
Wellington  
Email: [vicki.plater@mfat.govt.nz](mailto:vicki.plater@mfat.govt.nz)  
Fax: 04 439 8545

**Ministry of Foreign Affairs and Trade  
Trade and Investment Research Scholarship  
Privacy Statement**

The information collected in the application and selection process will be used only for the purpose of assessing your application for a Ministry of Foreign Affairs and Trade Research Scholarship.

Personal and academic information contained in the application will be made available to members of the selection panel for this award. The selection panel will use references from third parties designated by yourself in assessing your application.

References from the people you designate are obtained on the understanding they are confidential, and you may not have access to those reports through the Ministry of Foreign Affairs and Trade.

The Ministry of Foreign Affairs and Trade will store your application data in a secure manner to preserve confidentiality.

Applicants shall agree to the Ministry of Foreign Affairs and Trade verifying their academic results through organisations such as universities and NZQA if it considers it necessary in assessing their application.

Applicants shall agree to cooperate with any publicity of the Ministry of Foreign Affairs and Trade Research Grants. Such publicity may include material provided with your application, photographs and interviews with scholarship recipients.

I, \_\_\_\_\_, agree to the above conditions in respect of this scholarship application.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_