**Te Rōpū o Ngā Toroa**

**Hui Tuawhā**

**1 April 2021**

**Minutes**

Present: Sahara Anae, Julianne Hickey, Linabel Hadlee, Philippa Smales, Anna Mosley, Heidi Coetzee

Chair: Salli Davidson

MFAT attendees: Mehaka Rountree, Nick Borthwick, Atanas Tomovski

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| **Agenda item** | **Key discussion points and actions** |
| Welcome | MFAT welcomed Philippa Smales as the new CID member, replacing Josie Pagani. MFAT also welcomed Sahara Anae as the Pacific Koloa Collective member for this Toroa Hui.  |
| Agenda changes | * MFAT noted the additional agenda items submitted by Anna Mosley (developed in consulation with other Negotiated Partnership programme directors). Toroa members decided to add these items to the agenda for this meeting.
* The Gender Action Plan was removed from the agenda to accomodate the additional items. Toroa members expressed interest in a Gender Action Plan meeting for the wider NGO sector.
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| Partnering for Impact | * A brief background document was shared prior to the hui with an update on the Negotiated Partnerships and Manaaki process.
* MFAT outlined the key learnings from the capability mapping exercise. These are noted in the capability mapping summary report and were presented at the December Hui.
* Toroa members discussed the findings and acknowledged MFAT progress. The role of CID in supporting the sector with training and workshops aligned to the capability mapping findings was also mentioned.
* Toroa noted that NGO collaboration was not common under the previous PFID models because it was competitive, but there are more opportunities for inter-NGO collaboration with Negotiated Partnerships.
* Toroa members shared views on aspects of Negotiated Partnerships and Manaaki, including on adaptive management, localisation and shifting from project to programme management.
* MFAT informed Toroa that a review of due diligence is being undertaken given 10 NP NGOs and 2 rounds of Manaaki have completed the process. Findings will be used to consider any further areas for improving or streamlining processes.
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| NGO Sector Comments  | * Anna spoke to the points raised and the Toroa group had a general discussion.
* These discussions highlighted issues raised under flexibility and adaptation; consistency of guidance to NGOs; MERL; intellectual proeprty; and management overhead costs.
* MFAT appreciated the Toroa membership raising points, including specific examples so that MFAT could consider these and then respond, including on any areas that could be adjusted and/or improved.
* **Action: MFAT to provide feedback on questions raised within 6 weeks.**
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| Hui 2021 | * MFAT noted positive discussions with CID on collaboration for the CID Conference and MFAT/NGO Hui 2021, with potential for a shared venue and agreed themes across the two days in October.
* A Toroa member suggested that the Hui theme could be one that enables a continuous conversation and capability building over the next 5 years.
* Toroa noted the importance of diversity in the speakers and attendees.
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| Gender Action Plan | * Removed as a agenda item. **Gender Action Plan presentation to be organised for the wider NGO sector**.
* Link: [Launch of the Gender Action Plan to guide New Zealand’s Development Cooperation | New Zealand Ministry of Foreign Affairs and Trade (mfat.govt.nz)](https://www.mfat.govt.nz/en/media-and-resources/launch-of-the-gender-action-plan-to-guide-new-zealands-development-cooperation/)
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| Reflection on terms of reference | * MFAT and Toroa members reviewed the Terms of Reference. It was noted that the tenure is for 12 months. Toroa members noted that this seems to short.
* **Action: MFAT to confirm tenure for current members and to consider whether 12 months is appropriate.**
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| Key priorities for 2021 | * Members noted that the next Toroa meeting should ensure there is adequate time to discuss Manaaki.
* **Next in person Toroa meeting to be held in July** with a focus on Partnering for Impact.
* An **online meeting to be held in early September** prior to the MFAT/NGO Hui.
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| Localisation  | * Not covered in detail due to time constraints. MFAT next steps were noted.
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| Other | * Send a **4 week reminder before the next Toroa meeting** so members can consult with wider NGO sector and provide agenda items to MFAT in advance. **Agenda to be finalised 1 week prior to the meeting**.
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ANNEX 1: AGENDA

**Te Rōpū o Ngā Toroa**

Ministry of Foreign Affairs and Trade

1st April 2021

1:00 – 4:00pm

**AGENDA**

**1:00pm:** Welcome and introductions

**1:15pm:** Partnering for Impact update

1. Negotiated Partnerships capability mapping lessons learned
2. Due diligence update
3. Report on localisation

**2:15pm:** Hui 2021

**2:30pm:** Gender Action Plan - Tara D’Sousa

**3:00pm:** Reflection on Te Rōpū o Ngā Toroa and the Terms of Reference

**3:10pm:** Key priorities for 2021

**3:50pm:** Final remarks and close