

DIPLOMATIC CLEARANCE FOR VESSELS

Required Information



This form must be completed in full and emailed to: diplomatic.clearance@mfat.govt.nz

Six Weeks Advance Notice Requirement

Diplomatic clearance must be requested via a diplomatic Third Person Note (TPN) at **least six weeks in advance** in order for the necessary processes to be completed.

Requesting Country	Point of Contact Name	Point of Contact Email	Point of Contact Phone

Purpose of Visit

Vessel			
Type	Name	Hull Number	Call Sign

Dimensions			
Length	Breadth (extreme)	Draught	Displacement

Radio Spectrum Frequencies Requested			
Details			
BAND	HF	VHF	UHF
EQUIP NOMENCLATURE			
RADIUS			
FREQUENCIES REQ.			
EMISSION DESIGNATOR			
TRANSMIT POWER			
TRANSMIT LOCATION			
TUNING RANGE / BW			
FREQ. SPACING			
No. of CHANNEL(S)			
REMARKS	Additional Equipment details		

Embarked aircraft or Uncrewed Aerial Vehicles (UAVs)?				
			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Type	Registration	Call sign	Additional information	

Are flying operations planned during port visit?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
Details			
Planned flight Date/Time:			
Location:			

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Are clearance diving operations planned during port visit?

Yes ☐

No ☐

Details

To New Zealand

Country Port of Departure	Date	Time (Standard time)	New Zealand Waters Entry Point	Date	Time (NZST)

Itinerary in New Zealand

Port	Arrival Date	Arrival Time (NZST)	Departure Date	Departure Time

From New Zealand

New Zealand Waters Exit Point	Date	Time (NZST)	First Port of Arrival	Date	Time (Standard time)

Captain

Captain Title	Captain Last Name	Captain Given Name

Crew and Passengers

Number of Crew – not including Captain	Number of Passengers – not including VIPs
Number of VIPs	

Additional Information

Required information and guidance

Requesting Country – Please indicate the country applying for clearance.

Point of Contact – Please add the name, email address and phone number of the draftee or best contact to discuss any further information regarding the flight.

Purpose – Please indicate the purpose of visit, i.e., VIP transport, cargo transport etc. If the vessel is supporting or participating in an exercise or operation, please indicate the name of the exercise or operation.

Vessel– Please provide the type of vessel, name, hull number and call sign the vessel will be using within New Zealand waters.

To New Zealand – These are the details for the sail to New Zealand. Please indicate the last port prior to arrival in New Zealand with the estimated time and date of departure and the point of entry into New Zealand waters with the estimated time and date of entry. Times and dates should be in UTC (Coordinated Universal Time).

Itinerary– Please detail all ports within New Zealand with the estimated time and date of arrival and departure from these ports. Times and dates should be in UTC.

From New Zealand - These are the details for the sail from New Zealand. Please indicate the point of exit from New Zealand waters with the estimated time and date of exit and the first port after departure for New Zealand with the estimated time and date of entry. Times and dates should be in UTC.

Captain – Please indicate captain's title (or rank), first and last name.

Crew and Passengers – Please provide crew numbers (less the captain/s named above) and passenger numbers (less the VIP/s named below).

VIP – Please provide any VIP details. Where the VIP is only on board for part of the mission, the legs in which they will be travelling should be specified in the additional information section of the form.

Frequencies requested – To enable frequency clearance approval or denial advice to be provided, individual radio and radar frequencies intended to be used during the proposed visit must be advised.

Clearance diving – Please advise date and details if any hull sweeps or other diving operations are planned while vessel is berthed in port.

Embarked aircraft or Unmanned Aerial Vehicles (UAVs)– Please advise of any aircraft or UAVs embarked on the vessel and advise date and details of any flying operations planned.

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Additional Information – This section has been provided for any additional information on the voyage, i.e., cargo information which will assist ground support staff prepare for vessel arrival.

Note: Any electronic or photo sensory equipment which will be on board and in use should be detailed in this section.