

New Zealand Procedures for Non-Governmental Visitors to Antarctica

Appendix 7 Post Activity Report Forms

Part 1 – Tour Record

Instructions

The Tour Record is completed for every tour or non-governmental expedition. This information is requested in compliance with Antarctic Treaty Recommendation XVIII-1 and Resolution XIX-3 (1995).

A: Expedition Details

Company name:

Cruise/Flight number:

Expedition Leader(s) name:

Vessel name / aircraft registration:

Ship Yacht Aircraft

Captain's / commander's name:

Port and date of embarkation:

Port and date of disembarkation:

Actual itinerary travelled - please provide description of route, giving dates

Note: if you consider the Site Visit Record (SVR) provides an adequate description of itinerary simply write "see SVR":

B: Observers

Name:	Name:	Name:
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3. If there were any unusual incidents, has or will an incident report been prepared?

Yes No Don't Know

4. To whom has or will the incident report be provided?

5. Any other comments or observations (e.g. observations of disturbances to wildlife or the physical environment, changes form expedition Advance Notification, etc.):

Signature:

Expedition Leader / Vessel Captain

Date:

Part 2 – Site Visit Record

Instructions

The Site Visit Record should be completed per site wherever Expedition members disembark or journey beyond base or camp.

Tour Company or Name: _____

Voyage/Vessel Name: _____

Cruise/Flight Number: _____

Date(s):

Site visited:

Site latitude/longitude:

Duration of visit from time first passengers left vessel/ aircraft/ base/ camp:

Duration of passenger activities at site visited:

Number of people making site visit:

Pax¹:

Staff²:

Crew³:

Obs⁴:

Activities at site (list all codes that apply):

1. Pax (Passengers): Members of the Expedition that are not Staff, Crew, Observers or National Representatives.
2. Staff: Expedition personnel, guides, lecturers and boat drivers (exclude crew serving these functions)
3. Crew: Vessel's captain and officers, helicopter pilots, and crew and hotel / catering staff (excluding above).
4. Obs: Observers or National Representatives.

Activity codes

Small boat landing: BL

Small boat cruising: ZC

Aircraft landing: AL

Aircraft flight: AF

Helicopter landing: HL

Helicopter flight: HF

Station visit: SV

Camping: CP