

APPLICATION FORM			
Position applied for	Driver/Team Administrator		
Location	New Zealand Embassy Warsaw		
Application closing date	18 September 2019		
Personal details			
Full name			
Postal address			
Telephone		Citizenship(s)	
REFEREES			
Please identify two referees whom we may contact for verbal references. These should be recent line managers. Referees will only be contacted following an interview, with your permission.			
Referee name		Position	
Contact address		Telephone number	
Email address			
Referee name		Position	
Contact address		Telephone number	
Email address			
OTHER INFORMATION			
Do you have any medical condition or injury that may affect your ability to effectively carry out the tasks and functions of the position applied for?			
Have you ever been subject to a disciplinary process? If so, have you ever received a warning, or sanction of any sort or been dismissed?			
Have you ever been convicted of a criminal offence? If so, please provide details.			

Are you aware of any potential or real conflicts of interest in working for the Embassy?	
Do you hold a current and clean driver's licence?	
If you are appointed to this position, you will be required to undergo a medical and security vetting process which will include police and credit checks. Do you have any reservations about these requirements?	
What are your salary expectations?	(PLN brutto (gross) per month)
Can you confirm you have the right to live and work in Poland?	
INTERVIEW ARRANGEMENTS	
If you wish to have a support person present at interviews or have any particular needs in the interview setting, please advise us below.	
DECLARATION	
I certify that the information provided is true and correct. I understand that if I have given incorrect or misleading information or if I have omitted any important information I may be disqualified from the recruitment process, or if appointed be liable to be dismissed.	
Signature of applicant	Date
PRIVACY STATEMENT	
The information you have provided will be treated in confidence. Personal information is required only for the purpose of assessing your application. By providing personal information, candidates agree to having their personal data stored on the New Zealand Embassy's premises and on its servers in New Zealand for the period necessary for the recruitment process for this position. Candidate can request access to their personal data and ask for data to be corrected or erased by contacting the Embassy nzsw@nzembassy.pl . Processing of personal data is managed in compliance with GDPR (EU) and the New Zealand Privacy Act.	