

New Zealand High Commission Fund – Bridgetown Information for Applicants

PURPOSE

The Fund supports small scale, short-term community projects that contribute to wider community well-being. The projects must be in line with New Zealand Aid Programme's mission of:

Sustainable development in developing countries, in order to reduce poverty and contribute to a more secure, equitable and prosperous world.

WHO

The Fund is aimed primarily at community groups and NGOs but other types of organisations e.g. schools, business associations may apply. Check with the New Zealand High Commission/Embassy. The Fund does not support individual businesses.

HOW LONG

No individual project will be supported for longer than two years. Supporting different projects by the same partner over a longer duration is possible.

WHAT WILL NOT BE FUNDED

- political, religious or evangelical activities N.B. faith-based groups are not excluded where the proposed project is consistent with the purpose of the Fund, does not exclude followers of other religions, and the funds are not used to support proselytising
- site visits
- unsolicited donations
- individual student scholarships
- international airfares/overseas conference attendance
- on-going (recurrent) funding of recipients' operational/organisational costs such as wages and salaries, office items and communications

CONDITIONS OF GRANT

The following conditions apply to the Funding provided under this Grant Agreement:

1. The funding (including any interest earned on it) will only be used for the Project.
2. Any funding (including interest) not used for the Project, including if it does not proceed or is not completed for any reason, must be refunded to the New Zealand Embassy/High Commission.

3. If the Project does not proceed or is not completed, any unused goods purchased with the funding must be returned to the New Zealand Embassy/High Commission, unless the New Zealand Embassy /High Commission agree to their use for other related projects.
4. Within one month of Project completion, a final Project report will be provided to the New Zealand Embassy/High Commission including:
 - (a) a statement outlining achievements against project objectives;
 - (b) a financial statement showing the agreed budget, the funding provided and the actual expenditure incurred against budget items;
 - (c) full details of any unspent funding or unused goods; and
 - (d) a statement signed by a senior official of your organisation stating that the funding, including goods purchased using it, is used only for the Project.
5. If funding is provided for the purchase of specific goods, copies of invoices and/or delivery receipts can be supplied instead of the financial statement under condition 5(b). Subject to condition 3, ownership of goods purchased using the funding will be your property.
6. During and after completion of the Project, New Zealand Embassy/High Commission personnel or nominees may visit and monitor the Project.
7. [You / The organisation] will use all reasonable steps to make the community benefiting from the Fund aware that the funding was provided from the New Zealand Embassy/High Commission Fund.

FOR FURTHER INFORMATION CONTACT:

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