



New Zealand High Commission Fund – Kingdom of Tonga Information for Applicants

PURPOSE

The New Zealand High Commission Fund - Tonga (the **Fund**) supports small scale, short-term community projects that contribute to wider community development and well-being. The projects must be in line with the Aotearoa New Zealand's International Development Cooperation (IDC) mission of:

"Sustainable development in developing countries, in order to reduce poverty and contribute to a more secure, equitable and prosperous world".

WHO CAN APPLY

The Fund is aimed primarily at community groups and NGOs but other types of not-for-profit organisations, e.g. schools, business associations, may apply. Check with the New Zealand High Commission if you are not sure whether your group is eligible to apply for funding. The Fund does not support individual businesses.

PRIORITY THEME

The overarching theme for the 2022/23 round is: **"Community Recovery and Resilience"**. To apply for this funding round, your application should be focused on one of these four outcome areas:

1. Communities are supported with mental health services and activities
2. Domestic violence is prevented and victims of domestic violence are supported
3. Improved livelihoods of households and communities
4. Students are supported with learning through disruption

HOW LONG

Our preference is that approved projects are completed within one year.

BUDGET

The maximum level of funding recommended for a single project is TOP30,000.

PROJECT IMPLEMENTATION PLAN

Please ensure your Implementation Plan clearly illustrates the key stages of your project from the start until the end including the different inputs required in your application form. In effect, we are requesting a project timeline of the key tasks for the project with the resources required identified.

PROJECT BUDGET SUMMARY

Please clearly show what your project costings are for your project. Please clearly show which costs you would like the Fund to contribute to and which other source of funding will cover the project costs in your proposal.

WHAT WILL NOT BE FUNDED

- Political, religious or evangelical activities. Note: faith-based groups are not excluded where the proposed project is consistent with the purpose of the Fund, does not exclude followers of other religions, and where the funds are not used to support proselytising activities;
- Site Visits;
- Unsolicited donations;
- Individual student scholarships or training overseas;
- International airfares/overseas conference attendance;
- On-going (recurrent) funding of recipients' operational/organisational costs such as wages and salaries, office items and communications

In addition, applications for the following activities will not be considered:

- Water tanks
- Purchase or hire of tractors, or purchase of sawmills, chainsaws or other machinery
- Land preparation
- the supply of military equipment and services and the forgiveness of debts incurred for military purposes
- the enforcement aspects of peacekeeping
- civil police work - other than some types of police training
- social and cultural programmes that do not build developing countries' capacity e.g. sponsoring concert tours or athletes' travel costs
- cultural programmes whose main purpose is to promote the culture or values of the donor
- security projects that target perceived threats to donors, rather than focusing on the economic and social development of the recipient

APPLICATION PROCESS

Applications open on Monday 11 July 2022, and close 4.00pm Friday 05 August 2022.

- Applicants are encouraged to apply as soon as possible.
- Please ensure you have read our criteria **thoroughly** before submitting an application. As resources are limited we will prioritise those projects that align with the above theme/outcomes and best meet the New Zealand High Commission Fund criteria.
- Incomplete applications will not be considered.
- We may need to contact you about your application, which is usually by email.

FOR FURTHER INFORMATION CONTACT:

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